

	GRADUATE EDUCATION AND TRAINING REGULATIONS SENATE IMPLEMENTATION PRINCIPLES	Document No	YÖ-0054
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SECTION ONE

Purpose, Scope, Basis, and Definitions

Senate Principle - Purpose

ARTICLE 1 SP - (1) The purpose of these Senate Principles is to regulate the general and special conditions for the implementation of the principles for graduate education and training carried out by Gebze Technical University institutes.

Senate Principle - Scope

ARTICLE 2 SP - (1) These senate principles cover the general principles regarding the graduate programs carried out in the institutes affiliated to Gebze Technical University, student admission to the programs, general principles of education and training, the application process and conditions to be followed in the execution of thesis-based and non-thesis master's and doctoral programs.


Senate Principle - Basis

ARTICLE 3 SP - (1) These Senate principles have been prepared based on the Regulation on Graduate Education and Training of the Council of Higher Education published in the Official Gazette dated 20.04.2016 and numbered 29690 and the Regulation on Graduate Education and Training of Gebze Technical University approved by the Gebze Technical University Senate on 03.08.2017.

Senate Principle - Definitions

ARTICLE 4 – In these Regulations, the following terms signify the following:

- a) Academic Semester:** An academic calendar semester accepted by the Senate
- b) WGPA:** Weighted Grade Point Average
- c) ECTS:** European Credit Transfer System
- d) ALES:** Academic Personnel and Graduate Education Entrance Exam
- e) Maximum Period of Study:** Six semesters for thesis-based master's degree, three semesters for non-thesis master's degree, twelve semesters for those admitted with a master's degree and fourteen semesters for those admitted with a bachelor's degree in doctoral education, excluding the time spent in foreign language preparatory class and Scientific Preparation period
- f) Integrated Doctoral Program:** A graduate program approved by the Council of Higher Education in which master's and doctoral programs are combined without interruption
- g) Advisor:** Faculty members appointed to guide the student enrolled in the Institute during the semesters of thesis studies such as courses, projects, master's thesis, doctoral thesis and applications

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h) Doctoral Qualifying Committee: A committee which organizes and conducts the doctoral qualifying exams and establishes an exam jury for this purpose, consisting of five faculty members and will serve for two years

i) Doctoral Qualifying Examination: The exam in which it is determined whether the students in doctoral programs have sufficient knowledge on the basic subjects in the programs they are enrolled in and the subjects related to their thesis

j) Term Project/Project: The final study of a scientific subject researched and/or examined during non-thesis master's degree education, presented in the form of a scientific research report

k) Institute: Institutes affiliated to Gebze Technical University that provide graduate education and training

l) Institute Department: The institute department defined for the institute in Article 5 of the Regulation on the Organization and Functioning of Graduate Education Institutes published in the Official Gazette dated 03.03.1983 and numbered 17976

m) Head of the Institute Department: The head of the department of the faculty departments with the same name as the institute department

n) Institute Department Board: The board of the department consisting of the heads of the department; in cases where the department covers only one branch of science and includes only one master's and / or doctoral program, the board consisting of full-time faculty members who teach and/or supervise thesis at the graduate level at the university

o) Institute Coordinatorship: The unit consisting of institute directors under the chairmanship of the vice-rector or institute director appointed by the Rector, which ensures coordination between the institutes in graduate education

p) Institute Board: The relevant board consisting of the institute vice directors and the heads of the institute departments with education programs in the institute under the chairmanship of the institute director

q) Institute Executive Board: The relevant board consisting of the institute director, who is the chairman, as well as up to two deputy institute directors and three faculty members elected by the institute board for three years from among six candidates proposed by the institute director

r) Second Thesis Advisor: The second advisor with at least a doctorate degree, appointed in cases where the nature of the thesis study requires more than one thesis advisor

s) Entrance Examination: The exam that evaluates whether the student has the necessary knowledge infrastructure for the master's and doctoral program he/she is applying for

t) Credit: The semester credit value of a credit graduate course; it is determined as the sum of the weekly theoretical course hours and half of the weekly practice, workshop or laboratory hours of a course continuing for one semester and / or the corresponding ECTS credit

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u) Postgraduate Second Education Program: The education program held outside of working hours, the fee of which is determined by the University

v) Program: The education and training program for master's and doctoral titles in the department of the Institute, which consists of a certain number of credit and non-credit courses with a certain content, doctoral proficiency, project / thesis and applications

w) Program Academic Board: When there is a single program in the Institute department, the Institute department board; when there is more than one program, the board established for each program, consisting of full-time faculty members who teach at the graduate level at the university and / or supervise thesis in the relevant program, ensuring the determination, planning and implementation of the objectives of the relevant program

x) Program Coordinator: The faculty member who chairs the program executive board and the program academic board and is appointed for two years

y) Program Executive Committee: The committee responsible for the execution of the relevant graduate program and student admission, consisting of three members including the Program Coordinator and established to serve for two years

z) Rector/Rectorate: Rector/Rectorate of Gebze Technical University (GTU)

aa) Senate/Senate Principles: Gebze Technical University Senate / The implementation principles for the implementation of the provisions of this Regulation adopted by the Gebze Technical University Senate

ab) Thesis/Thesis Jury/Thesis Monitoring Committee: The master's thesis and doctoral thesis / The jury that determines the success status of the master's and doctoral student in the thesis study / The committee that monitors the thesis study of the student enrolled in doctoral programs.

ac) University: Gebze Technical University

SECTION TWO

General Principles for Graduate Programs

Senate Principle - Scope of Graduate Programs

ARTICLE 5 SP - (1) Graduate programs are opened and carried out based on the departments of the Institute of Science, Institute of Social Sciences, Institute of Energy Technologies, Institute of Biotechnology, Institute of Nanotechnology, Institute of Earth and Marine Sciences, Institute of Transportation Technologies, Institute of Defense Technologies and Institute of Information Technologies, which provide graduate education and training affiliated to the University.

(2) Postgraduate education is carried out at the master's and doctoral levels defined below.

a) Master's Program: It covers the teaching, scientific research, application activities, project report or thesis work to be carried out on this education by those who have received a bachelor's degree or an equivalent degree from a higher education institution. Master's programs can be

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implemented as thesis-based or non-thesis master's programs or second (evening) education thesis-based or non-thesis master's programs. Which of these options will be applied in a master's program is decided with the proposal of the relevant program executive committee and / or the head of the institute department, the appropriate opinions of the institute board and the approval of the Senate.

b) Doctorate Program: The education of those who have received a thesis-based master's degree from a higher education institution or a bachelor's degree under the specified conditions; It consists of a proficiency exam, thesis proposal and thesis study. It aims to provide the student with the ability to conduct independent research, to interpret scientific events by examining them from a broad and deep perspective and to determine the necessary steps to reach new syntheses.

c) Graduate Distance Education Program: It is an education program in which teaching activities are planned and carried out based on information and communication technologies without the obligation of the instructor and students to be in the same place. Graduate distance education program is carried out according to the provisions of Article 44 of Law No. 2547. Distance education is carried out in the form of a first education thesis / non-thesis or second education non-thesis master's program. Which of these options will be applied in a graduate program is decided by the proposal of the relevant program executive committee and / or the head of the institute department, the appropriate opinions of the institute board and the approval of the Senate.

d) Joint Graduate Program: Joint graduate programs defined in subparagraphs a), b) and c) of this paragraph can be opened with the support of domestic/foreign higher education institutions and institutions determined by protocols.

Senate Principle - Opening of Graduate Programs

ARTICLE 6 SP - (1) Graduate programs have the same names as the institute departments as stated in Article 7 of the Regulation on the Organization and Functioning of Institutes of Graduate Education and Training. However, with the recommendation of the Rector and the decision of the Council of Higher Education, graduate programs with different names can be opened in a department of an institute.

(2) The application made by the faculty members for the opening of graduate programs in the departments of the institutes, taking into account the criteria of the Council of Higher Education, is submitted to the Rectorate with the approval of the head of the relevant institute department, the evaluation and proposal of the institute board. The Rectorate submits the program proposal to the Council of Higher Education by taking the opinion of the institute coordinatorship and the program is opened with the approval of the Council of Higher Education. The execution of the programs is finalized with the proposal of the institute boards and the approval of the Senate.

(3) Graduate programs can also be organized as joint graduate programs with domestic and foreign higher education institutions. Joint graduate programs can be opened within the framework of the provisions of the relevant Regulation of the Council of Higher Education, the conditions and rules to be applied in opening a program in the process in paragraph (2) are finalized with the proposal of the institute boards and the approval of the Senate, taking the opinions of the relevant higher education institution.

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(4) Institutional non-thesis master's programs can be opened with a protocol between the institutes at the university and other institutions. For this, a decision is taken at the relevant institute board of directors and the provisions of the non-thesis master's program are also applied in institutional programs.

Senate Principle - Execution of Graduate Programs

ARTICLE 7 SP - (1) Graduate programs are carried out by the program executive committees affiliated to the heads of the institute departments when deemed necessary by the institute executive board or when there is more than one program in the same institute department. The Head of the institute Department is directly responsible for the execution of the relevant program, unless a program executive committee or coordinator has been appointed.

The following principles are followed in the execution of graduate programs;

- a)** The Program Academic Board ensures the determination, planning and implementation of the objectives of the relevant graduate program. It convenes at least once each semester with the call of the head of the institute department.
- b)** When it is necessary to establish a program executive board, six candidates, if available, are determined by the program academic board and submitted to the head of the institute department. The head of the institute department proposes the program executive committee consisting of a coordinator, two permanent members and, if deemed necessary, substitute members from among these candidates. The program executive committee and coordinator are appointed by the Institute Executive Board for two years. With the opinion of the head of the department and the decision of the institute executive board, changes can be made in the executive committee or temporary assignment can be made in cases where the executive committee member is absent due to an excuse. The terms of office of the coordinator and the current/replaced board members are completed together.
- c)** The program coordinator is the faculty member who chairs the program executive committee and the program academic board.
- d)** Graduate programs are carried out with the recommendations of the program coordinator and the program executive committee, the approval of the head of the institute department and the decision of the institute executive board.

(2) The student applies to the head of the institute department for his/her problems. The decision is made by the institute executive board. Objections to the decision of the institute executive board are resolved by the University Executive Board.

Senate Principle - Language of Instruction

ARTICLE 8 SP - (1) Graduate education is conducted in Turkish, Turkish-English or English. In programs conducted in Turkish-English, students are required to take at least 30% of the total credits required for graduation from courses taught in English. In programs conducted in English, students are required to take 100% of the total credits required for graduation from courses offered in English.

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(2) Within the framework of exchange programs, courses taken in a foreign language whose equivalence is accepted are considered as English courses.

SECTION THREE

Student Admission to Programs

Senate Principle - Basic Principles for Application to Graduate Programs

ARTICLE 9 SP - (1) The principles to be applied for applications to Graduate Programs are listed below.

- a)** Students who have a bachelor's degree and students who are successfully continuing their undergraduate education and are in a position to graduate at the end of that semester can apply to master's programs.
- b)** In order to apply for a doctorate program, candidates must have a bachelor's degree or a thesis-based master's degree or be in a position to graduate at the end of that semester.
- c)** Within the scope of the Integrated Doctorate Program, students who will apply to the doctoral program with a bachelor's degree must have a WGPA of at least 3.00 out of 4 or equivalent.
- d)** A candidate can apply to a maximum of two different programs for master's degree and one program for doctorate in the same semester.
- e)** ALES score must be at least 55 for applicants to thesis-based master's and doctoral programs, and at least 80 for applicants to doctoral programs with a bachelor's degree within the scope of the Integrated Doctorate Program.
- f)** The scores of internationally recognized GRE and GMAT exams are used as ALES equivalents according to the "ALES equivalency table" accepted by the senate.
- g)** For application to the entrance exam of graduate programs, candidates must document their English proficiency. For application to Master's and doctorate programs, language certificate requirement must be met in central foreign language exams accepted by YÖK and/or conducted by ÖSYM (YDS/ YÖKDİL) or equivalent foreign language exams. Those who do not have a foreign language certificate for Master's degree application must take the "English Proficiency Exam" conducted by GTU.
- h)** In the admission of students to the doctorate program, students must get at least 55 points in the central foreign language exams accepted by YÖK and/or conducted by ÖSYM (YDS / YÖKDİL), or an equivalent score from international language exams accepted as equivalent.
 - i)** The validity periods of the exams used for the application are listed below, starting from the exam result date. The validity period must not have expired on the date of application to the graduate program. The document valid on the date of application is also considered valid on the date of registration to the program.
 - i.** ALES score is valid for 5 (five) years,

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- ii. GRE/GMAT score is valid for 5 (five) years,
- iii. YDS/YÖKDİL/ÜDS/KPDS score is valid for 5 (five) years,
- iv. TOEFL iBT, GTU English Proficiency Exam score is valid for 2 (two) years

j) Foreign applicants must have graduated from the departments specified in the student admission announcement for admission to graduate programs, and the documents showing that their graduation diplomas are appropriate must be obtained from YÖK. In addition to the ALES score, for admission to programs whose medium of instruction is Turkish or 30% English, candidates must have at least a C1 grade in the Turkish Proficiency Exam conducted by TÖMER or the Yunus Emre Institute.

(2) Other principles to be applied for applications to thesis-based master's programs are listed below.

a) Applicants for thesis-based master's programs (1st (daytime) and 2nd (evening) education) are required to document their English proficiency. In order to be considered proficient in English, the candidate must meet one of the following conditions.

- i. The candidates must get at least 55 points from YDS English or an equivalent score from an exam accepted as equivalent by ÖSYM.
- ii. They must have at least 60 points from Gebze Technical University English Proficiency Exam. In 100% English programs, GTU English Proficiency Exam is not accepted for application upon the recommendation of the Program Executive Committee and/or the Head of the Department and the decision of the Institute Board.
- iii. In order to apply for a Master's program, applicants must have graduated in the last three years from an English-medium department in a country where English is spoken as a native language.

b) If the above-mentioned language scores and exemptions are not available for the applicants applying to the first education thesis-based Master's Program, they are evaluated as follows according to the results of the GTU English Language Proficiency Exam;

- i. Those who score below 40 points cannot take the interview exam and the application will be unsuccessful.
- ii. Those who score between 40-60 are entitled to take the interview exam. Those who are successful in the interview exam start their education at the English Preparatory Program.
- iii. Those who score 60 and above are entitled to take the interview exam. Those who are successful in the interview exam start their education from the course phase.

c) The status of students who score between 40-60 in the English proficiency exam and are successful in the interview exam can be summarized as follows;

- i. Students who are entitled to study in graduate programs whose medium of instruction is English or 30% English can receive English preparatory education for a maximum of one year. Students who fail to pass the English Proficiency Examination within two years are dismissed from the institute.
- ii. Students who are entitled to study in graduate programs whose medium of instruction is 100% Turkish can start their education directly. Students who are entitled to enroll in the program can start English preparatory class by applying to the Program Coordinator and/or

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the Head of the Department with a petition, upon the recommendation of the Head of the Department and the approval of the Institute Executive Board.

(3) The principles to be applied for applications to non-thesis master's programs are listed below.

- a) Applicants must have the undergraduate diploma specified in the student admission announcement for the non-thesis program to which they apply. ALES score is not required.
- b) For applications to non-thesis master's programs whose medium of instruction is Turkish, it is not required to document English proficiency.
- c) For non-thesis master's programs whose medium of instruction is English (30% or 100%), the provisions of Article 9 SP - (2) a) are applied for the foreign language requirement.

(4) In the application to the doctorate programs of the relevant institute department; those who have a bachelor's degree of ten semesters excluding the faculties of Medicine, Dentistry, Pharmacy, Veterinary Medicine and preparatory classes are considered master's degree graduates.

Senate Principle - Quotas and Application Requirements for Graduate Programs

ARTICLE 10 SP - (1) Based on the application principles for graduate programs Article 9 SP, the student quotas of the graduate programs and the conditions to be sought for application are determined each semester with the opinion of the program executive committee and/or the Department Head, the proposal of the Institute Board and the decision of the University Senate.

(2) Applications for graduate programs in the fall semesters are processed outside the quota for graduates of Gebze Technical University who have completed their undergraduate programs first, second, or third in the ranking based on the evaluation conducted in the previous spring semester. This is contingent upon them meeting the minimum requirements specified by the program.

(3) Additional quotas may be allocated for candidates applying to graduate programs within the framework of protocols or interstate agreements made with domestic or international institutions.

(4) During the candidate evaluation stage, based on the recommendation of the program execution board and/or the Department Head, and with the decision of the Institute Board, the graduate quotas may be increased, not exceeding one-half of the announced quota.

Senate Principle - Announcement and Application

ARTICLE 11 SP – (1) The student quotas for graduate programs, application requirements, required documents, exam schedules, and final application deadlines for the Institute's postgraduate programs are announced and published on the university website by the Rectorate.

(2) Applications for the graduate program are to be made to the Directorate of Student Affairs by the final application deadline, in accordance with the procedures and conditions specified in the announcement for the admission of graduate students.

(3) Candidates first submit their applications electronically. Applications, along with the listed application documents, are to be made within the dates specified in the academic calendar.

- a) For master's degree applications, undergraduate transcripts; for doctorate applications, undergraduate transcripts and thesis-based master's degree transcripts and diplomas are required,

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- b) ALES (Academic Personnel and Graduate Education Entrance Exam) and, if deemed equivalent by the Senate, GRE (Graduate Record Examination) or GMAT (Graduate Management Admission Test) score documents, and a proficiency in English exam result indicating that the English language requirement has been met,
- c) For graduates of foreign universities, the application is made with the YÖK (Higher Education Council) Equivalence Certificate.

Senate Principle - Entrance Exam Evaluation

PRINCIPLE 12 SP – (1) Entrance exams for graduate programs are conducted and evaluated by the Exam Jury appointed by the Program Executive Board or Institute Board for each program. Entrance exams are open to all faculty members in the department. With the permission of the program coordinator (jury chair), other faculty members can also ask questions to the candidate.

(2) The success grade of applicants applying for a thesis-based master's or doctoral program is determined by combining 50% of the relevant type of ALES score and 50% of the entrance exam result, graded on a scale of 0-100. The entrance exam can be conducted either through an interview only or as the equally weighted sum of a written and interview exam. The success grade of applicants applying for a non-thesis master's program is assessed based on interview results. For applicants to be accepted into the program, the minimum success grade must be at least 65.

(3) The main and reserve lists of students accepted to graduate programs, along with the minutes related to the exam results, are prepared by the Program Executive Board or Interview Jury and submitted to the Institute Department they are affiliated with. After the approval of the Department Head and the finalization with the decision of the Institute Board, the main and reserve lists of accepted students are announced.

Senate Principle - Registration for Graduate Programs

PRINCIPLE 13 SP – (1) The registration of successful candidates in the graduate entrance exam and students admitted to the program through lateral transfer is carried out with the submission of all required documents, either in original or certified copies. Students must complete their registration procedures within the period specified in the academic calendar. Candidates who do not apply in person or through a representative with a power of attorney granted either in person or through a notary public, those who have missing documents, or those whose excuses are not accepted by the institute's executive board lose their registration rights. Actions related to military service status are based on the candidate's declaration.

(2) In the second (evening) education non-thesis master's programs, students who fail to register within the specified time can complete their registration during the designated excuse course registration week on the academic calendar, provided that there is available space in the program.

(3) Students who have not been assigned an advisor have their course registrations done in coordination with the program coordinator.

(4) The registration, renewal, and deletion processes of students are carried out by the Directorate of Student Affairs following the decision of the Institute Board.

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(5) Semesters in which the student does not renew registration for courses, Proficiency Exams, and Specialized Department Courses are counted as part of the education period.

Senate Principle - Acceptance of Students to Scientific Preparation Programs

PRINCIPLE 14 SP – (1) Candidates who have earned the right to enroll in the master's and doctoral programs of the institutes, but have obtained their bachelor's/master's degrees in a different field from the applied master's/doctoral program or from higher education institutions outside the University, may be subject to a scientific preparation program to address deficiencies or to ensure their compatibility with the applied program. The implementation of the graduate scientific preparation program is subject to the recommendation of the Program Executive Board or Entrance Exam Jury, approval by the Department Head, and a decision by the Institute Board. The following conditions apply to the scientific preparation program:

- a) The courses within the scope of the scientific preparation program and the courses that the relevant student will take are approved by the Institute Board upon the recommendation of the relevant Program Executive Board and/or Department Head.
- b) Scientific preparation programs last a maximum of two consecutive semesters, and a total of up to six non-credit courses can be taken, with a maximum of three courses in the same semester. If a student is not successful during the scientific preparation period, their affiliation may be terminated by the decision of the Institute Board.
- c) The courses recommended to be taken in the scientific preparation program are excluded from the mandatory course load based on credit-bearing courses, and they are distinct from these courses.
- d) Students deemed appropriate to take a maximum of two scientific preparation courses during the scientific preparation semesters may take courses from the program's curriculum.
- e) The duration of the scientific preparation program is not included in the instructional period specified for the graduate program in this regulation.
- f) The results of these courses are evaluated as either Pass (P) or Fail (F).

Senate Principle - Acceptance of Special Students

PRINCIPLE 15 SP – (1) Individuals who are graduates or students of a higher education institution and wish to enhance their knowledge in a specific subject may be admitted as special students to graduate courses.

- a) The special student status lasts for a maximum of two consecutive semesters, and a total of up to six courses, with a maximum of three courses in the same semester, can be taken during this period.
- b) A student who wishes to register for courses taught in English must have one of the documents proving their English proficiency. Special students are not allowed to take specialization courses, project courses, and seminar courses.
- c) The acceptance of special students is carried out with the approval of the instructor/official giving the courses, the recommendation of the Program Coordinator and/or Department Head, and the decision of the Institute Board.

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- d) To acquire special student status, payment is made for the courses to be registered based on the course contribution fee determined by the University Executive Board at the beginning of each academic semester. The applicant submits the relevant form along with the document indicating the payment to the Institute Directorate. Upon acceptance of the application, the student acquires the status of special student.
- e) The special student attends and is evaluated in graduate courses according to this regulation and relevant implementation principles.
- f) A document indicating the courses taken and the success status is provided to those in the special student status.
- g) Being a special student does not grant the right to enroll in any graduate program of the University. Special students cannot benefit from regular student rights, but they can avail themselves of academic opportunities.
- h) In the exemption processes for courses taken and successfully completed as a special student within the last three years by students admitted to the graduate program, the exempted courses cannot exceed half (up to 3 courses) of the total course credits the student needs to take in the relevant graduate program. This can be counted with the approval of the Program Coordinator and/or Department Head and a decision by the Institute Board.


Senate Principle - Acceptance of Guest Students

PRINCIPLE 16 SP – (1) Those outside the scope of special student status and wishing to enhance their knowledge in a specific subject may be admitted to graduate courses as guest students. The principles specified in Principle 15 of the Graduate Education and Training Regulation apply to the acceptance of guest students.

Senate Principle - Admission of Students Through Graduate Transfer

PRINCIPLE 17 SP – (1) Applications for graduate transfers are carried out concurrently with graduate applications. Programs that will admit students through graduate transfer, the conditions required for students, and information about quotas are communicated to the relevant Institute Directorate by the department head. After the decision of the Institute Board, it is presented to the Rector's Office and announced according to Principle 10.

- a) The student applying for a graduate transfer must meet the entrance exam conditions of the relevant master's or doctoral program. The student submits graduate transfer applications to the relevant Institute Directorates.
- b) Graduate transfer applications are evaluated taking into account the students' grade averages and the institutions they come from.
- c) The graduate transfer application is concluded with the positive opinion of the Program Executive Board and/or the Department Head and the decision of the Institute Board. The credits/grades of up to three courses passed with at least a grade of BB from the courses taken at the other higher education institution can be counted, and the student's advisor and adaptation period are determined. Other courses passed with at least a grade of BB may be considered as Pass (P). The student determines the courses to be taken in consultation with their advisor during the registration renewal week.

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- d)** A successful student who has completed at least one semester in a graduate program at a foreign higher education institution recognized as equivalent by YÖK can apply for a graduate transfer to GTU graduate programs.
- e)** The total duration of the student's education, including the time spent in doctoral education at different higher education institutions and the duration of the master's and doctoral education provided at GTU, cannot exceed the maximum instruction period specified in GTU regulations for master's and doctoral students.
- (2)** Students registered in different departments within the institute or in the master's programs of other higher education institutions can apply for a graduate transfer to the same or different master's programs, provided they meet the conditions specified below.
- a)** A student who has completed at least one semester in their current master's program, has not received any disciplinary penalties, and has a GPA of at least 3.00 can apply for a graduate transfer to graduate programs.
- b)** Students are accepted during the specified adaptation period for courses or the course/thesis stage.
- (3)** Students registered in different departments within the institute or in the doctoral programs of other higher education institutions can apply for a graduate transfer to the same or different doctoral programs, provided they meet the conditions specified below.
- a)** A student who has completed at least one semester in their current doctoral program, has not received any disciplinary penalties, and has a GPA of at least 3.25 can apply for a graduate transfer to GTU doctoral programs.
- b)** Students are accepted during the specified adaptation period for courses and must obtain the doctoral qualification from GTU.

Senate Principle - Admission of Foreign National Candidates

PRINCIPLE 18 SP – (1) The following principles are taken into consideration in the admission of foreign students:

- a)** Foreign students can apply to graduate programs until the last application date of the relevant semester. Applications can be made electronically or by mail with the required documents requested by the Institute.
- b)** The applications of foreign students to graduate programs are evaluated by the relevant Program Executive Board and/or Department Head based on the documents they declare. While no interview is required for foreign students, if the Program Executive Board/Coordinator wishes, they may request an online interview with a candidate of their choice. The Institute Executive Board conditionally accepts students it deems successful, and Acceptance Letters are issued to the students.
- c)** The conditions for foreign students are announced on the internet in the graduate application announcement for the relevant semester. The evaluation of applications from foreign students is completed on the announcement date of the application results for the relevant semester.
- d)** Students who are missing ALES (Academic Personnel and Graduate Education Entrance Exam) scores, language proficiency documents, or equivalent documents may be conditionally accepted. These students must submit their missing documents to the Student Affairs Directorate by the date specified by the Institute or by the final registration date, according to

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the conditions required in the application for the relevant semester. Failure to do so may result in the cancellation of their program acceptance.

e) The tuition fees for students with foreign student status are announced before the start of the registration period.

f) If the information and documents declared during the electronic application process are found to be incorrect, the candidate's application will be canceled. If the candidate has been accepted into the program, a substitute candidate will be called to take their place.

g) For foreign students applying to graduate programs, the regulations specified in Principle 11 of the graduate education and training regulations are taken into account.

h) For diplomas obtained from Higher Education Institutions in foreign countries, the Institutes inquire with YÖK regarding the suitability of the university where the student graduated. The application process is initiated in the first semester following YÖK's approval.

SECTION FOUR

General Principles of Education and Training

Senate Principle - Opening, Closing and Assignment of Courses

ARTICLE 19 SP – (1) Courses to be offered for the first time are offered with or without credit in May for the fall semester and in November for the spring semester upon the proposal of the Program Executive Committee and/or the Head of the Department, the approval of the Institute Board and the decision of the Senate. Course closure proposals and code changes are made in the same manner. Upon the proposal of the Program Academic Committee and the decision of the Institute Board, compulsory courses that the student must be successful in the relevant graduate program may be determined.


(2) The courses to be offered each semester and the instructors to be assigned to teach these courses are determined by the proposal of the Program Executive Committee and/or the Department Head and the decision of the Institute Executive Board. In the event that there is no faculty member to teach the relevant course in the Program Academic Board, with the reasoned proposal of the Program Executive Committee and / or the Department Head of the Institute and the approval of the Institute Executive Board, lecturers with a doctorate title, experts working in institutions and organizations outside the University may be assigned to teach graduate level courses.

Senate Principle - Appointment of Advisor

ARTICLE 20 SP – (1) The appointment of advisors for students in graduate programs is determined on the basis of the following principles;

a) A student who is successful in the interview is assigned an advisor by the end of the first semester at the latest with the recommendation of the Program Executive Committee and/or the Department Head and the decision of the Institute Executive Board.

b) For students who are in the English preparatory phase, the appointment of an advisor is processed when the course is started.

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c) The advisor is appointed by the decision of the Institute Executive Board from the Academic Board of the relevant graduate program, or from the relevant Department or among the faculty members working at the Institute. If there is no faculty member in the relevant subject at the university, an advisor can also be appointed from different higher education institutions.

d) The advisor approves the student's registration renewal. Determination of thesis topic, registration suspension or similar student transactions are notified to the Institute through the approval of the advisor and the Department Head.

e) In cases where the nature of the thesis study requires more than one thesis advisor, a second thesis advisor may be appointed from within or outside the university staff with at least a doctorate degree with the recommendation of the advisor, the approval of the Program Coordinator and/or the Institute Department Head, and the decision of the Institute Executive Board. Persons with at least a doctorate degree from a higher education institution abroad whose equivalency is recognized by the Higher Education Council may also be appointed as the second thesis advisor under conditions deemed appropriate by the Institute Executive Board.

f) Within the period specified in the academic calendar, the application of the student and / or the current advisor, the approval of the new advisor, the recommendation of the Program Executive Committee and / or the Department Head, change of advisor is made by the decision of the Institute Executive Board. The Institute Executive Board has the authority to determine and change the advisor in compulsory cases it deems necessary.

g) In cases where thesis studies are carried out with the specialization field course or if the thesis study is carried out within the scope of the project/program, the approval opinion/waiver of the current advisor and the student's waiver of the thesis subject are required for the change of advisor.

h) Advising continues except for the days when the faculty member is on leave and duty. If the advisor is assigned abroad for more than six months, a new advisor is assigned to the student upon the recommendation of the Program Executive Committee and/or the Department Head and the decision of the Institute Executive Board.

i) Faculty members cannot be appointed as thesis advisors and/or second thesis advisors to graduate students to whom they are first degree relatives, spouses, siblings, etc. Spouses of faculty members who are advisors cannot be appointed as co-advisors of the same graduate student and cannot serve on the same committees.

j) During the semester in which the Master's Thesis, Doctoral Thesis and Project will be submitted, the advisor cannot be changed except for force majeure.

Senate Principle - Specialization Area Course, Seminars and Common Courses

ARTICLE 21 SP – (1) The field of specialization course, which is opened by the advisors of the students and is intended for thesis study, is opened in the same way as the other graduate courses of the thesis-based Master's and Doctorate program, but without credit. Specialization courses are non-credit courses opened by the advisors for master's and doctoral students at the thesis stage. At the end of the semester, they are evaluated as "Fail" (F), "Developing" (D) or "Pass" (P).

(2) A student who determines his/her thesis topic in the master's program or a student who passes the qualifying exam in the doctoral program must enroll in the Specialized Field Course offered by his/her advisor. These courses continue throughout the year and independent of academic semesters until the

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graduation of students enrolled in the thesis. In cases where the thesis study is directed by two advisors, the first advisor opens the specialization courses.

(3) Specialization courses are 8 theoretical hours per week in thesis-based master's and doctoral programs. The advisor can determine a maximum of 8 hours of Specialization Area Course load in total.

(4) If the request for a change of advisor within the scope of Article 20(f) is accepted, the student's thesis topic cancellation and new thesis topic determination procedures are carried out with the decision of the executive board.

(5) After the thesis topic is determined or changed for the master's program, provided that the student has received a grade of "Developing" (D) at least once and ultimately a grade of "Pass" (P) from the Specialization Area Course, the student enters the thesis defense in the second semester at the earliest after taking the Specialization Area Course. After the thesis proposal for the doctorate program is accepted or modified, the student enters the thesis defense at the earliest in the fourth semester after taking the Specialization Area Course, provided that he/she has received at least three "Developing" (D) and ultimately "Pass" (P) grades in the Specialization Area Course.

(6) The Specialization Field Course continues on the days other than the days when the faculty members are on duty or on leave. No make-up program is applied for specialization courses that cannot be held on the date and time specified in the course schedule.

(7) In the Master's Program, the developing grade D of a student who has enrolled in the Specialization Area Course but whose thesis topic has not been determined is converted into an F grade. In the doctorate program, the D developing grade of the student who has enrolled in the Specialization Area Course but has not submitted a thesis proposal / thesis monitoring report or has failed is converted into an F grade. Students who are not enrolled in the Specialization Area Course cannot submit a thesis proposal / thesis monitoring report and are considered unsuccessful in the relevant semester.

(8) Seminar course is non-credit and is evaluated as Pass (P) or Fail (F). Thesis-based Master's and doctoral students are obliged to take two seminar courses in different semesters, except for repeating the seminar course. The advisor conducts the seminar course and determines the seminar topic with the student. The seminar program for the relevant seminar course of the graduate program is announced by the Head of the Department or the Institute within the framework of the proposal of the advisors teaching the course. The student prepares the seminar report within the scope of the seminar topic and makes a presentation on the specified date. Seminar presentations are open to the participation of the students taking the seminar course and interested parties.

Senate Principle - Graduate Credit System and Values

ARTICLE 22 SP – (1) The credit system is organized according to the national credit system and ECTS.

(2) The national credit value of the courses is determined as 3 (three). The semester national credit value of a graduate course is the sum of the weekly theoretical course hours and half of the weekly practical or laboratory hours of a course that continues for one semester. The theoretical and practical hours for graduate courses and which courses will be credit or non-credit are determined by the

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program executive committee and the proposal of the head of the department and the decision of the institute board. Seminar, specialization course, project and thesis are non-credit.

(3) European Credit Transfer System (ECTS) applies. It can be said that each student is given a diploma supplement together with his/her diploma at graduation.

- a) ECTS credits of the courses are determined by the Senate upon the proposal of the Department Head and the Institute Board.
- b) At least 120 ECTS credits are required for thesis-based master's studies.
- c) At least 60 ECTS credits are required for non-thesis master's studies.
- d) At least 240 ECTS credits are required for those who start doctoral studies with a master's degree.
- e) At least 300 ECTS credits are required for those who start doctoral studies with a bachelor's degree.

(4) When the specialization courses are completed with a grade of "Pass" (P), it is determined with 52.5 ECTS credits for master's students and 172.5 ECTS credits for doctoral students.

Senate Principle - Registration Renewal and Course Registration

ARTICLE 23 SP – (1) The student is enrolled, from among the graduate courses offered during the registration renewal periods each semester for the graduate program in which he / she is enrolled,

(2) Students who cannot register during the registration renewal week submit a petition with the documents stating their excuse status within one week following the registration renewal week, and their excuses are evaluated by the Institute Executive Board with the recommendation of the advisor and the head of the Department and the decision of the Institute Executive Board. The student, who is deemed appropriate to register with an excuse, determines the courses to be taken together with his/her advisor until the end of the add-drop week determined in the academic calendar, selects the courses in the student information system, and the advisor gives their approval.

(3) Until the end of the add-drop week in the Academic Calendar, the student can take new course(s) in addition to the courses taken at the beginning of the semester with the approval of his/her advisor or withdraw from the course(s) he/she has enrolled in.

(4) Graduate students can take a maximum of two courses from different universities until the end of the add-drop week in the Academic Calendar, with the recommendation of the Advisor, the approval of the Program Coordinator and/or the Head of the Department and the decision of the Institute Executive Board.

(5) If requested by the advisor, the advisor of a student who fails to renew his/her registration for two consecutive semesters and who receives a grade of F in the Specialization Area Course for two consecutive semesters is dropped upon the recommendation of the Program Executive Committee, the approval of the Head of the Department and the decision of the Institute Executive Board. The Program Coordinator will be assigned as a temporary advisor to these students until a new advisor is determined.

(6) The advisorship of faculty members who have been transferred/assigned to public or private institutions or retired from the university while they were faculty members of our university continues until graduation, provided that the fee is not paid, with the decision of the Institute Executive Board for students at the Master's and Doctoral thesis stage.

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Senate Principle - Course Substitution

ARTICLE 24 SP – (1) Course substitution application is made to the Institute Directorate in the semester in which the student is first enrolled in the graduate program, with the document and transcript showing that the student has been deregistered from the graduate program of the other university. Students' course substitution and adjustment procedures are decided after the proposal of the Program Executive Committee and / or the Head of the Department and the Institute Executive Board. If it is from other higher education institutions, the credits/success grades of up to three courses from the courses taken in the last five years with at least BB grade can be counted. In non-thesis second (evening) education master's programs, courses from other higher education institutions cannot be counted.

Senate Principle – Assessment and Evaluation

ARTICLE 25 SP – (1) The purpose of assessing and evaluating graduate programs is to assess the level of achievement of the objectives set for the programs, provide feedback to the system, and support the improvement of quality.

- The evaluations of graduate courses are assessed through mid-term exams or mid-term assignments, as well as end-of-term assignments or end-of-term exams/final exams. End-of-term exams/final exams are conducted according to the academic calendar determined by the Senate.
- The end-of-term grade is determined based on the mid-term exam/mid-term assignment and the end-of-term assignment or the end-of-term exam/final exam grade. The grades obtained from the make-up exam replace the end-of-term exam grade for the relevant course. It is not considered the end-of-term grade. Only the courses failed are eligible for the make-up exam.
- No make-up exam opportunity is provided for courses consisting of projects, seminars, specialized field courses, architectural project courses, and similar works that are evaluated throughout a semester.
- If a student cannot take any mid-term or make-up exam due to a valid reason approved by the Program Coordinator and/or Department Head, the Institute Executive Board grants the student the right to take a make-up exam if the student applies within one week from the date of the exam. There is no make-up exam for the end-of-term exam.

(2) For each course, students are awarded one of the following letter grades by the instructor at the end of the semester as the final grade. Points and their corresponding letter grades and coefficients are specified in the table below. When deemed necessary by the course instructor, taking into account the difficulty level of the assessment method for the course, evaluation may be made using different score ranges for the end-of-term score (in the 100-point system) to determine the result coefficient and final grade (in the 4-point system).

End-of-Semester Grade	Letter Grade	Coefficient
90-100	AA	4,00
85-89	BA	3,50
80-84	BB	3,00

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75-79	CB	2,50
70-74	CC	2,00
65-69	DC	1,50
60-64	DD	1,00
50-59	FD	0,50
49 and below	FF	0,00
Non-attended	NA	-
Pass	P	-
Fail	F	-
Developing	D	-
Exempted	M	-
Off-average	OD	-
Not-taken	UA	-

- a)** In order for a student to be considered successful in a course, the final grade must be at least CC (2.00). For graduation from graduate programs, the GPA must be at least BB (3.00).
- b)** Students are obliged to attend classes, applied courses, and exams. A student must attend 70% of the theoretical courses and 80% of the applied courses. Students who are absent 30% in theoretical courses and 20% in practical courses cannot take the final and make-up exams, and the final grade is given as NA. If the instructor/lecturer deems necessary, he/she may set a different attendance requirement depending on the method of teaching the course and informs the students at the beginning of the semester with the course information form. The attendance of the students is monitored by the relevant instructor / member.
- c)** In postgraduate programs, WGPA is the value obtained by dividing the total credits and grades of the highest 7 courses passed by the student (integrated doctoral program with a 14-course undergraduate degree) or 21 credits (integrated doctoral program with a 42-credit undergraduate degree) by multiplying the credits and grades of these courses. In WGPA calculation, credits corresponding to 4/8 courses and 12/24 credits must be from the courses defined in the relevant department or program. The result is rounded to two decimal places. Students who successfully complete the mandatory course load of seven out of fourteen courses (21/42 credits) and meet the specified academic averages in thesis-based master's and doctoral programs are not required to retake failed courses.
- d)** In non-thesis master's programs, the WGPA is the value found by multiplying the credits and grades of the highest ten courses of 30 credits that the student has achieved and dividing by the total credits for these courses. Non-thesis master's students who successfully complete the compulsory course load of ten courses and 30 credits and meet the specified academic averages do not have to retake the failed course or courses.
- e)** Students may repeat the courses they have been successful in order to increase their grade point average. The last grade taken from the repeated courses is included in the grade point average.
- f)** Semester grade point average is the value found by multiplying the credits and grades of all courses that the student has taken in a semester and divided by the total credits in that semester.

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g) In order for the student to be considered unsuccessful in the semester; for students at the course stage, the semester grade point average in credit courses must be below 2.0, and for students who have completed their courses and are at the thesis stage, they must fail the Specialization Area Course.

(3) Students may lodge a written objection to the department head within one week of the announcement of exam results. In case of any material error in the disclosed semester-end course grades, upon request of the student or faculty member, a preliminary examination is conducted at the relevant Program Executive Committee, and the results of the preliminary examination are submitted to the Department Head. The result received at the Program Executive Committee is reviewed by the Department Head and finalized by the Institute Executive Board. Corrections regarding grades must be made within the registration period of the semester following the semester in which the erroneous grade was given.

(4) Taking into consideration the following principles, students are required to submit the relevant documents regarding their Excuse Situations for Midterm Exams to the Program Coordinator and/or Department Head within three days at the latest from the end of their excuse:

a) In case of illness, documentation of the illness with a doctor's report,

b) In the event of the death of a first-degree relative or their urgent hospitalization;

i. In the event of the death of one of the student's close relatives such as a parent, spouse, sibling, etc., on a date that would prevent the student from taking the exam, a death certificate,

ii. In the event of the urgent hospitalization of one of the student's close relatives such as a parent, spouse, sibling, etc., due to a significant illness or accident on the eve of the exam or on the day of the exam, a document obtained from the relevant hospital,

c) In the event of a traffic accident or natural disasters;

i. If the student has been involved in a traffic accident that would prevent them from reaching the exam, and although the student was not directly involved in the accident, if they are unable to attend the exam due to an accident that occurred, documentation proving the accident,

ii. If there is a natural disaster on the transportation route of the student before the exam, the student shall obtain a document from the local authority of the settlement where they are located on the exam date confirming their presence there,

iii. In the event that the student's residence is severely damaged or collapsed due to fires, earthquakes, floods, collapses, demolitions, or similar situations preventing them from taking the exam in the building where they reside, documentation obtained from the relevant authorities.

Senate Principle – Discipline

ARTICLE 26 SP – (1) Graduate students are subject to the provisions of the Student Disciplinary Regulation of Higher Education Institutions valid at the relevant date in disciplinary affairs and procedures.

(2) In the event that the student is referred to court for expulsion from school, the disciplinary board takes the necessary measures in cases that are likely to pose a threat to the student or staff.

ARTICLE 27 SP – (1) The student may be granted a leave of absence for a maximum of two semesters at a time (for the service duration in the case of military service) for justified and valid

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reasons specified by the Council of Higher Education with the opinion of the advisor, the recommendation of the Program Coordinator and/or the Head of the Department and the decision of the Institute Executive Board. Students on leave of absence cannot continue their education. The semester(s) of leave of absence is not counted as part of the education period.

(2) The application for leave of absence for economic reasons or other reasons to be accepted by the relevant executive board must be made within the first three weeks starting from the beginning of the semester with the documentation of the reason for leave of absence.

(3) Students may be excused during the semester for reasons of illness, imprisonment and conviction, natural disasters, birth, domestic/overseas assignment and military service. In such cases, the student must prove his/her excuse with the necessary documents. In case of a leave of absence during the semester, the courses in which the student is enrolled are deleted.

(4) Students may be granted a maximum of two semesters of leave in total during their education. However, if the reasons for the leave continue, the leave can be extended for two more semesters with the opinion of the advisor, the recommendation of the Program Executive Committee and/or the Head of the Department and the decision of the Institute Executive Board.

(5) A student who is considered to be on leave during the military service must apply to the Head of the Department in which he/she is enrolled with a petition within one month at the latest starting from the disappearance of the reason.

Senate Principle – Dismissal and Deregistration

ARTICLE 28 SP – (1) In the event that a student requests to the Department in writing that their registration be deleted or receives a dismissal penalty from the Higher Education Institution in accordance with the regulations of Higher Education Institutions Student Discipline Regulation, their registration will be deleted by the decision of the Institute Executive Board, and the tuition fees or education expenses they have paid will not be refunded.

Senate Principle – Thesis Work

ARTICLE 29 SP – (1) Graduate students are required to write their thesis/project in English or Turkish according to the thesis/project writing guide determined by the Senate's rules of writing.

(2) The following principles apply to writing the thesis in English:

- a) Theses conducted in programs where the language of instruction is not English may be written in English based on the recommendation of the advisor, Program Coordinator and/or Department Head, and the decision of the Institute Executive Board.
- b) For theses prepared in English, the advisor and/or second advisor must meet the requirement of being able to teach in English according to the "Regulation on Principles to be Followed in Foreign Language Education in Higher Education Institutions" valid at the relevant time.
- c) Theses in programs where the language of instruction is English must be written in English.
- d) Theses prepared in English must also be defended in English during the thesis defense examinations.

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Senate Principle - Tuition Fee Payment

ARTICLE 30 SP – (1) In accordance with the principles determined by the Council of Ministers at the beginning of each academic year, graduate students may be charged a contribution fee for each semester in the first (daytime) education and a tuition fee in the second (evening) education.

Senate Principle - Publication Requirement for Graduation

ARTICLE 31 SP – (1) Thesis-based Master's students are required to have at least one oral, written or visual presentation in national/international events or to have at least one article/book chapter published in national/international books/book chapters, national/international refereed journals/symposium CDs/books or to have at least one article/paper accepted for publication or to take part in a national/international project (excluding BAP project) as a publication condition for graduation.

(2) Doctoral students are required to have at least one article produced from the thesis study together with the advisor, not used as a graduation publication condition for another thesis, published or accepted for publication in the journal within the scope of the indexes specified below in the relevant field. The advisor or student must be the first author or responsible author of the article.

Indexes accepted for the PhD Program; a) Science Citation Index (SCI), b) SCI Expanded, c) Social Sciences Citation Index (SSCI) d) Arts & Humanities Citation Index (A&HCI) e) In addition to the indexes in items a, b, c and d for the architecture doctorate program,

To be in the Architecture, Planning and Design Basic Field index

(3) While submitting their doctoral theses, students enrolled in the doctoral program must submit the acceptance letter signed by the editor and the full text of the article or the full text of the article in the format published in journals; After having the Thesis Monitoring Committee approve that it is produced from the doctoral thesis, it must be approved by the Article Review Commission consisting of the Head of the relevant Department, the Director of the relevant Institute and the Vice Rector responsible for education and training.

(4) The acceptance date of the publication used by Master's and Doctoral students for graduation must be after the date the thesis topic / thesis proposal is accepted or changed.

With the approval of the advisor and the decision of the Institute Executive Board, in cases deemed necessary and provided that the article is produced from the thesis, the advisor may not be included as the author of the article.

SECTION FIVE

Thesis-based Master's Program

Senate Principles - Purpose and Scope

ARTICLE 32 – (1) The purpose of the thesis-based master's program is to enable students to acquire the ability to access, evaluate, interpret, use and produce information by conducting scientific research. If opened in second education, the student must pay tuition fees per credit.

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Senate Principles - Courses and Course Load

ARTICLE 33 SP - (1) Courses are divided into two: credit and non-credit. The student must successfully complete at least seven credit courses provided that the total credits are not less than 21, and for graduation, the student must achieve a minimum WGPA of 3.00. Along with the thesis work, two non-credit seminar courses and a specialized field course must be successfully completed. The student is also required to take at least one course covering scientific research techniques and publication ethics.

(2) The student is required to take four of the total credit courses either from the courses offered in the relevant master's program or from among the program courses. If the program in which the student is enrolled is a 30% English program, then the student must take at least three of the total credit courses from courses taught in English; and if the program is a 100% English program, then the student has to take all of the total credit courses from courses taught in English.


(3) The student must determine their thesis topic by the end of the second semester at the latest, and starting from the semester in which the thesis topic is determined, the student is required to register for the specialized field course opened by their thesis advisor every semester. After the thesis topic is determined or changed for the thesis-based Master's program, the student defends their thesis no earlier than the second semester providing that the students must receive at least one "Developing" (D) grade and finally a "Pass" (P) grade.

(4) Upon the proposal of the advisor, program coordinator, and/or department head, and with the approval of the Institute Board, a student may select a maximum of two courses from graduate courses offered at other higher education institutions. These courses can be considered as part of the courses that the student is required to take under 33 SP (2).

(5) Upon the recommendation of the advisor, program coordinator, and/or department head, and with the approval of the Institute Board, a student may choose up to two undergraduate courses, provided that they have not been taken during the undergraduate education. These courses can also be selected from the courses offered at other higher education institutions. The student is required to be successful in these courses with a minimum grade of CC within the maximum course duration. These courses are evaluated as "Off-Average".

Senate Principle - Transition to Non-Thesis Master's Program

ARTICLE 34 SP - (1) A master's student whose thesis work is rejected or who could not complete the thesis, upon request and if there is a non-thesis master's program in the same department, may receive a non-thesis master's diploma with the condition of fulfilling the course credit requirements, project writing, tuition fees, and similar obligations. The student applies to the Institute Directorate with a petition and transcript for the transition process. The transition process is concluded with the opinion of the Program Executive Board and/or the Department Chair and a decision from the Institute Board. The principles outlined in Chapter Six are applied to the student who will continue their education in this way.

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Senate Principle - Duration of Education

ARTICLE 35 SP – (1) The maximum duration for completion for the thesis-based Master's program is six semesters, excluding the time spent on scientific preparation and English preparatory program, and regardless of whether the student registers for each semester. If a student fails to successfully complete his/her credit courses and seminars within four semesters, or if s/he fails to complete the thesis within the maximum specified period, or if s/he is unsuccessful in his or her thesis work or does not participate in the thesis defense, the affiliation with the university is terminated by the decision of the Institute Board.

(2) The periods when the student is not enrolled in courses and specialized field course are considered part of the education duration.

Senate Principle - Appointment of Thesis Advisor

ARTICLE 36 SP - (1) The appointment of an advisor is carried out in accordance with the principles specified in Article 20 SP - (1).

Senate Principle - Master's Thesis and Its Completion

ARTICLE 37 SP - (1) In thesis-based Master's program, the student is required to write their thesis in accordance with the thesis writing guidelines determined by the Senate, and to defend it verbally in front of a jury.

(2) The Master's thesis jury is appointed based on the recommendation of the Program Coordinator and/or the Department Chair and with the decision of the Institute Board. The thesis jury, including the advisor, consists of a minimum of three or a maximum of five faculty members, with at least one from outside the university and at least one from within the university. In the case of a five-member jury, the second thesis advisor may also be a member of the jury. Under the conditions deemed appropriate by the Institute Board, an academic staff member from a higher education institution abroad recognized by the Higher Education Board may be appointed as a thesis jury member from outside the university. The Institute Board is authorized to make changes to the thesis jury members when considered necessary.

(3) The student is required to submit an unbound copy of the Master's Thesis, prepared in accordance with the thesis writing guidelines, to their advisor before the thesis defense. along with his/her Master's Thesis, the student need to submits thesis submission form approved by the advisor and the student affairs, declaration of the thesis defense and originality, the Academic Plagiarism Report (excluding front pages and references, with a quotation rate not exceeding 20%), the thesis submission commitment form, publication review form, and relevant documents to the Department Chairmanship through the Institute Directorate. The theses are delivered to the jury members and the relevant report is sent to the Institute Directorate within one week from the date when the jury members are determined. A student without a thesis submission report for jury members is not allowed to participate in the thesis defense. The oral thesis defense examination is conducted at the date and venue announced by the Institute within one month from the date when thesis submission to the jury members is completed.

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(4) The thesis examination lasts between 60 to 120 minutes and consists of the presentation of the thesis work followed by a question-and-answer session with the jury. The thesis examination is open to the participation of faculty members, graduate students, and experts in the field.

(5) After the completion of the thesis defense, the jury, in a closed session to the audience, decides unanimously or by a majority vote to accept, reject, or require corrections to the thesis, and the jury submits the Master's Thesis Defense Report, which includes this decision, to the relevant Department Chair. The Department Chair, in turn, notifies the Institute Directorate with a cover letter within three days after the thesis defense.

(6) The student, for whom a decision requiring corrections has been made regarding the thesis, defends their thesis again before the same jury after making the necessary corrections, within a maximum period of three months. For a student who does not participate in the thesis defense and does not submit a signed copy of the thesis and required documents on time despite passing the thesis defense examination, the thesis submission process is cancelled and, and the grade for the specialized field course is converted to "F" by the decision of the Institute Board. If a student has exceeded the maximum duration, their affiliation is terminated by the decision of the Institute Board. A student who is within the maximum duration can proceed with the thesis submission process by registering for the specialized field course in the next semester.

(8) A student whose thesis is rejected or who fails to defend it after corrections has their affiliation terminated by the decision of the University and the Institute Board.

Senate Principle - Thesis Master's Degree Diploma and Graduation

ARTICLE 38 SP – (1)

A student who successfully defends their thesis submits three bound copies of the master's thesis, along with two CDs covering the entire thesis, the Thesis Writing Compliance Report, the Thesis Data Entry and Publishing Permission Form, the Relationship Termination Form, and the Academic Plagiarism Report (with a quotation rate not exceeding 20%, excluding front pages and references) to the Institute latest within one month. Upon the student's request, the Institute Board may extend the delivery period by up to one month. The student who fulfills the requirements is entitled to receive the thesis master's degree diploma and graduates by the decision of the Institute Board.

a) The student is awarded a thesis master's degree diploma bearing the signatures of the relevant institute director and the Rector. The diploma includes the approved name of the program in the Institute Department from which the student graduated, as sanctioned by the Higher Education Council. The format and content of the diploma are determined by the Senate. Upon request, a provisional graduation certificate bearing the signature of the relevant institute director may be issued to the student until the diploma is prepared. The graduation date is the date on which the signed copies of the thesis by the examination jury and the relevant documents are submitted.

(b) Within three months from the date of thesis submission, a copy of the master's thesis is sent electronically to the Higher Education Council (YÖK) to be made available for scientific research and activities.

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SECTION SIX

Non-Thesis Master's Program

Senate Principle – Purpose and Scope

ARTICLE 39 SP – (1) The aim of the non-thesis master's program is to provide the student with professional knowledge and to show how to use the existing knowledge in practice. The non-thesis master's program can also be carried out in second education.

Senate Principle – Course Load

ARTICLE 40 SP – (1) The non-thesis master's program consists of at least ten courses and a project, provided that it is not less than thirty credits in total. For graduation, the weighted grade point average must be at least 3.00 and the semester project course must be successfully completed.

(2) The student is required to take at least five of the total credit courses among the courses offered by the department. With the approval of the advisor, the student can choose courses from other graduate programs within the university. In the II. Education non-thesis master's program, courses / courses can be taken from the II. Education non-thesis master's programs of other Institutes with the decision of the Executive Board of the Institute to which the student is affiliated.

Senate Principle – Advisor Appointment

ARTICLE 41 SP – (1) Appointment of an advisor is made according to the principles specified in Article 20 SE - (1). In the non-thesis master's program, the head of the institute department determines a faculty member or a post-doc by the end of the first semester at the latest, who will advise each student in the selection of courses and the execution of the term project.

Senate Principle – Duration of Education

ARTICLE 42 SP – (1) The completion period of the non-thesis master's program is at least two semesters and at most three semesters, regardless of whether the student registers for each semester, except for the periods spent in Scientific Preparation. At the end of this period, the student who fails or cannot complete the program is dismissed with the decision of the Institute Executive Board.

Senate Principle – Project and Its Completion

ARTICLE 43 SP – (1) The student has to register for his/her project in the semester when he/she will graduate and submit the project to his/her advisor at the end of the semester. The advisor gives the project a P (Pass) or F (Fail).

Senate Principle – Non-Thesis Master's Program Diploma and Graduation

ARTICLE 44 SP – (1) A student who is successful in his/her project submits two bound copies of the master's project and one CD covering the entire project, Project Compliance Report, Disassociation Form, Academic Plagiarism Program Report (excluding the front pages and references in the report, the citation rate should not exceed 20%) to the Institute by the date specified in the Academic Calendar. A student who does not submit the project within the period specified in the

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academic calendar is considered unsuccessful and the grade is converted to (F). The student who fulfills the requirements is entitled to receive a non-thesis master's degree and graduates with the decision of the Institute Executive Board.

(2) A diploma bearing the signatures of the director of the institute and the Rector is given to the student in the field of non-thesis master's degree. The approved name of the program in the department of the institute that the student has completed is written on the diploma.

(3) Students who continue their non-thesis master's degree program can transfer to a thesis-based master's degree program, provided that they make a request and fulfill the minimum requirements for the thesis-based master's degree program in the same department. In this case, the courses taken in the non-thesis master's program can be substituted for the courses in the thesis master's program. The student applies to the Institute Directorate on the graduate application dates with his/her petition and transcript for the transfer process. The transfer process is finalized within the quota determined by the opinion of the Program Executive Committee and / or the Head of the Institute Department and the decision of the Institute Executive Board.

(4) The form and scope of the diploma is determined by the Senate. Upon request, a temporary graduation certificate bearing the signature of the relevant institute director may be given to the student until the diploma is prepared.

SECTION SEVEN

Doctorate Program

Senate Principle – Purpose and Scope

ARTICLE 45 SP – (1) The aim of the doctoral program is to provide students with the ability to conduct independent research, to interpret scientific events by examining them from a broad and deep perspective and to determine the necessary steps to reach new syntheses. The thesis to be prepared at the end of doctoral studies must fulfill one of the following requirements:

- a) Bring innovation to science,
- b) Develop a new scientific method,
- c) Apply a known method to a new field.

(2) Doctoral education is not available in second education programs.

Senate Principle – Courses and Course Load

ARTICLE 46 SP – (1) Students admitted to the doctoral program with a thesis-based master's degree are required to take at least seven courses, two seminar courses, qualifying exam and specialization courses (thesis proposal, thesis monitoring and thesis study), provided that their course load is not less than 21 credits in total. Students who are accepted to the integrated doctoral program with a bachelor's degree consist of fourteen courses, two seminar courses, qualifying exam and specialization courses (thesis proposal, thesis monitoring and thesis study), provided that they are not less than 42 credits. Students are required to take at least one course on scientific research techniques and publication ethics.

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(2) Of the total course credits that the student has to take during his/her doctorate/integrated doctorate education; at least four of them must be taken from courses coded 600/700, at least three courses in English in the 30% English program (at least five courses in English in the integrated doctorate program), and all of them must be taken from courses in English in the 100% English program.

(3) Upon the proposal of the advisor, program coordinator and/or the head of the department, and with the approval of the Institute Executive Board, a maximum of two courses can be selected from graduate courses offered in other higher education institutions for students admitted with a master's degree, and a maximum of four courses for students admitted to an integrated doctoral program with a bachelor's degree. These courses can be accepted among the courses that the student has to take within the scope of 46 SP (2).

(4) Upon the proposal of the advisor, program coordinator and/or the head of the department and the approval of the Institute Executive Board, up to two of the courses to be taken by the student can be selected from undergraduate courses, provided that they were not taken during undergraduate education. The student must be successful in these courses with a grade of at least CC within the maximum course period. These courses are non-credit and are evaluated as "Off-Average" (OD).

Senate Principle – Transfer to Master's Programs

ARTICLE 47 SP – (1) A student who has been admitted to a doctoral program with a bachelor's degree and has successfully completed at least seven courses can transfer to a thesis-based/non-thesis master's program, if the program is available, provided that they have fulfilled the required credit load, project/thesis and other similar requirements. The student applies to the Institute Directorate, the applications are finalized by the evaluation of the Program Executive Committee and / or the Head of the Department and the decision of the Institute Executive Board.

(2) Students who have applied to the doctorate program with a bachelor's degree and completed their credited courses and / or thesis study within the maximum period, and those who are not successful in their doctoral thesis, provided that they have fulfilled the credit load, project and other similar requirements required for a non-thesis master's degree, if there is a non-thesis master's degree program in the relevant department, a non-thesis master's degree is awarded upon request.

Senate Principle – Duration of Education

ARTICLE 48 SP – (1) The doctorate program is a maximum of twelve semesters for those who are accepted with a thesis-based master's degree, regardless of whether they register for each semester, starting from the semester in which the courses related to the program they are enrolled in are given, except for the period spent in scientific preparation, and a maximum of fourteen semesters for those accepted with a bachelor's degree.

(2) Students admitted to the doctorate program with a master's degree must complete the required credit courses and seminars within a maximum of four semesters. For students admitted with a bachelor's degree, this period is six semesters. Students who do not successfully complete the credit courses and seminar courses within the specified periods and whose grade point average is not 3.00 are dismissed with the decision of the Institute Executive Board.

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(3) A student who successfully completes the credited courses, is successful in the proficiency exam and whose thesis proposal is accepted, but does not complete the thesis study within the maximum teaching period, is dismissed with the decision of the Institute Executive Board.

Senate Principle – Thesis Advisor Appointment

ARTICLE 49 SP – (1) Appointment of an advisor is made according to the principles specified in Article 20 - SP (1). In order for faculty members to be appointed as doctoral thesis advisors, it is required that they have supervised at least one graduate thesis.

Senate Principle – Doctoral Qualifying Examination

ARTICLE 50 SP – (1) The purpose of the qualifying exam is to test whether the student has sufficient knowledge on the basic subjects in the program and the subjects related to the thesis. In order for the student to take the doctoral qualifying exam, the student must complete the credited course load and seminar courses, and have a WGPA of at least 3.00. Students admitted with a master's degree must take the qualifying exam at the end of the second semester at the earliest and at the end of the fifth semester at the latest, and students admitted with a bachelor's degree must take the qualifying exam at the end of the fourth semester at the earliest and at the end of the seventh semester at the latest.

(2) The Doctoral Qualifying Committee consists of five faculty members proposed by the Program Executive Committee and/or the Department Head and accepted by the Institute Executive Board, and its term of office is two years. The members of the Doctoral Qualifying Committee determine the chairperson of the Doctoral Qualifying Committee by majority vote at the first meeting. The Institute Executive Board may make changes in the qualification committee due to force majeure and the term of office of the new members is completed together with the committee. The Doctoral Qualifying Committee determines, plans, organizes and conducts the scope of the Doctoral Qualifying Examination according to the competence expected from the relevant doctoral program.

(3) The Qualifying Committee determines the Qualifying Examination Juries for each student in order to prepare, administer and evaluate the exams. The exam jury consists of five faculty members including the advisor, at least two of whom must be from outside the university. In 100% English programs, the language of the doctoral qualifying exam is English, and in other programs, the doctoral qualifying exam can be applied in English or Turkish as the qualifying committee deems appropriate. In the qualifying exams conducted in English, at least one faculty member from the qualifying exam jury must meet the requirement of being able to teach English courses in accordance with the "Regulation on the Principles of Foreign Language Education in Higher Education Institutions". The qualifying oral exam is open to the faculty members, graduate students and the audience who are experts in their fields.

(4) Students who want to take the qualifying exam in the fall semester must apply for the qualifying exam within the first two weeks of December, and students who want to take the qualifying exam in the spring semester must apply for the qualifying exam within the first two weeks of May. Doctoral qualifying exams are held in January for the fall semester and in June or July for the spring semester. The applications of students who have taken courses and/or seminars in the same semester are put into practice, but these students can take the qualifying exam if they document that they are successful in the courses and/or seminars they have taken.

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(5) The doctoral qualifying exam consists of two parts: written and oral. The Doctoral Qualifying Examination Jury conducts written and oral exams that test the student's knowledge of the basic subjects and concepts related to the Department and the research to be conducted. A student who scores 65/100 in the written exam is considered successful in the written exam and is entitled to take the oral exam. As a result of the evaluation of the Doctoral Qualifying Examination Jury, a student who receives a total grade of at least 70/100, with the contribution of 60% of the written exam and 40% of the oral exam, is evaluated as "successful" or the student who receives a lower grade is evaluated as "unsuccessful" by absolute majority. The results of the exam and the related minutes are notified to the Directorate of the Institute through the Head of the Department by the Doctoral Qualifying Committee within three working days at the latest following the exam. According to the results of the doctoral qualifying exam reported to the Registrar's Office with the decision of the Institute Executive Board, the Doctoral Qualifying course offered to the student is determined with a "Pass" (P) or "Fail" (F) evaluation.

(6) A student who fails the qualifying exam takes the exam again in the next semester from the written / oral or oral sections that he / she failed. A student who fails in this exam is dismissed with the decision of the Institute Executive Board.

(7) The applications of students who cannot apply for the qualifying exam on time are not processed without a valid excuse that can be accepted by the Head of the Department and the Institute Executive Board. Students who apply and do not take the qualifying exam are considered unsuccessful unless they show a valid excuse.

(8) The qualifying exam jury may ask a student who succeeds in the qualifying exam to take extra course(s), provided that they do not exceed 1/3 of the credit amount they have to take (maximum two courses, four courses for those who do doctorate with a bachelor's degree). The student cannot graduate until he/she succeeds the courses finalized by the decision of the institute executive board and his/her GPA is at least 3.00.

Senate Principle – Thesis Monitoring Committee

ARTICLE 51 SP – (1) For a student who is successful in the qualifying exam; a thesis monitoring committee is formed within one month at the latest with the recommendation of the advisor, program coordinator and / or the head of the institute department and the decision of the institute executive board.

(2) The Thesis Monitoring Committee consists of three faculty members. In addition to the thesis advisor, the committee includes one member from within and one outside the relevant department. In case a second thesis advisor is appointed, the second thesis advisor may attend the committee meetings without the right to vote. Faculty members from another higher education institution in Turkey or from a higher education institution abroad whose equivalence is recognized by the Council of Higher Education under the conditions deemed appropriate by the Institute Executive Board may also be appointed as members of the Thesis Monitoring Committee from outside the Department. For theses to be prepared in English, at least one faculty member from the thesis monitoring jury must meet the requirement of being able to teach English courses in accordance with the "Regulation on the Principles to be Followed in Higher Education Institutions for Education and Training in Foreign Languages".

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(3) In the semesters following the establishment of the Thesis Monitoring Committee, the members may be changed upon the recommendation of the Advisor, Program Coordinator and/or Department Head and the decision of the Institute Executive Board. The Institute Executive Board has the authority to change the members.

Senate Principle – Thesis Proposal Defense

ARTICLE 52 SP – (1) A student who is successful in the qualifying exam enrolls in the Specialization Area Course in the following semester and distributes the written report of the thesis proposal including the purpose, method and work plan of the research to be conducted in January/June to the members of the thesis monitoring committee at least fifteen days before the oral defense and defends it orally to the thesis monitoring committee. The thesis monitoring committee decides on the acceptance, correction or rejection of the thesis proposal submitted by the student by majority/unanimous vote. The committee notifies this decision to the Program Coordinator and/or the Head of the Department with a report within three days following the thesis monitoring meeting. The relevant department submits the minutes to the Institute Directorate with a cover letter. One month is given for correction. At the end of this period, the decision of acceptance or rejection by absolute majority is notified to the Institute through the head of the department within three days.

(2) After enrolling in the Specialization Course, the student can submit a Thesis Proposal between April 01 - April 15 and November 01 - November 15 in the interim period. At the end of the semester in which the proposal is accepted, the student is required to be successful in the Thesis Monitoring Report and to receive a grade of Developing (D) in the Specialization Course. If the student does not submit the Thesis Monitoring Report at the end of the semester or if the report is not accepted or if the student receives a grade of Fail (F) in the Specialization Course, the student must submit a thesis proposal again in the following semester.

(3) A student whose thesis proposal is rejected has the right to choose a new advisor and thesis topic. In this case, a new thesis monitoring committee is appointed. If he/she will continue with the same advisor, he/she is taken to the thesis proposal defense within three months, and if the student changes the advisor and thesis topic, he/she is taken to the thesis proposal defense again within six months. If the student fails in this thesis defense as well, his/her specialization course is converted to Fail (F) grade and the student is dismissed.

(4) A student who fails to enter the thesis proposal defense within the specified period without a valid excuse is considered unsuccessful and the specialization course is converted into a grade of "fail" (F). The student who fails to submit his/her thesis proposal for two consecutive times in due time or who is deemed unsuccessful by the monitoring committee is dismissed.

Senate Principle – Monitoring of the Doctoral Thesis

ARTICLE 53 SP – (1) For a student whose thesis proposal is accepted, the Thesis Monitoring Committee meets twice a year, once in January and once in June. The thesis monitoring committee convenes only for a student who receives a grade of (D) in the specialization course. Students who go abroad with the international student exchange program submit this report within one month from the date of return.

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- (2) The student submits a report to the members of the Thesis Monitoring Committee at least one month before the meeting date. In this report, a summary of the work done so far and the study plan for the following semester are stated. The student's thesis work is determined as successful or unsuccessful by the thesis monitoring committee. A minute stating the decision of the thesis monitoring committee and the student's report are submitted to the Directorate of the Institute by the Head of the Department within three days following the Thesis Monitoring Committee meeting. If the student does not submit a thesis monitoring report to the thesis monitoring committee at the end of the relevant semester or is found unsuccessful by the thesis monitoring committee, the grade of Developing (D) Specialized Field Course given by the advisor, is converted into a grade of (F).
- (3) Students who are found unsuccessful by the thesis monitoring committee twice in a row or three times in total / who do not submit a thesis monitoring report are dismissed.

Senate Principle – Finalization of the Doctoral Thesis

ARTICLE 54 SP – (1) A student in the doctorate program must write his/her thesis in accordance with the thesis writing guide determined by the Senate and defend it orally in front of the jury.

(2) In order for the student to defend his/her thesis, at least three thesis monitoring committee reports must have a grade (D) in the Specialization Area course. At the time of submission of the thesis, it is required to publish at least one original / complete article produced from the doctoral thesis according to the principles specified in Article 31 SP and/or to have received the acceptance letter from the editor.

(3) The Doctoral Thesis Jury consists of five faculty members, at least two of whom are from outside their own higher education institution, including the Thesis Monitoring Committee. Thesis juries are appointed by the decision of the Institute Executive Board upon the recommendation of the Doctoral Program Coordinator and/or the Head of the Department. The second thesis advisor participates in the thesis defense but cannot be a member of the jury. Faculty members from a higher education institution abroad whose equivalency is recognized by the Council of Higher Education may also be appointed as a thesis jury under the conditions deemed appropriate by the Institute Executive Board. Members who cannot participate in the jury due to justified and valid excuses notify the head of the department in writing within one week at the latest from the date they receive the thesis. The Institute Executive Board is authorized to make changes in the thesis jury members for reasons when necessary.

(4) The student submits an unbound copy of the Doctoral Thesis prepared in accordance with the thesis writing guide to the advisor before the thesis defense. The student submits the thesis submission report approved by the advisor and student affairs, the thesis defensibility and originality declaration and the Academic Plagiarism Program report (excluding the front pages and references in the report, the citation rate should not exceed 20%), the thesis submission commitment form, doctoral article review forms and related documents to the Directorate of Institute through the Department Head. The theses are delivered to the jury members and the relevant minutes are sent to the Institute Directorate within one week from the date the jury members are determined. Students who do not have a thesis delivery report to the jury members are not taken to the thesis defense. The oral thesis defense exam is held at the date and place announced within one month at the latest from the date of completion of the thesis delivery to the jury members.

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(5) The thesis exam is between 60-120 minutes and consists of the presentation of the thesis work followed by answers to the questions of the jury. The thesis exam is open to an audience consisting of faculty members, graduate students and experts in the field.

(6) After the completion of the thesis defense, the jury decides on acceptance, rejection or correction of the thesis by unanimous/majority vote and prepares the minutes. In addition, a joint report evaluating the doctoral thesis and the exam is prepared. In case the thesis is accepted by majority vote, the opinions of the jury members who vote for rejection and the answers given by the other jury members to these opinions are also included in this report. The minutes are forwarded to the head of the relevant department. The head of the department also notifies these minutes to the relevant Institute Directorate with a cover letter within three days following the thesis defense.

(7) A student who is given a decision of correction about his/her thesis defends his/her thesis again in front of the same jury by making the necessary corrections within six months at the latest.

(8) For students who do not take the thesis defense exam or who are successful in the thesis defense exam but do not submit the signed copy of the thesis and the necessary documents on time, the thesis submission process is canceled by the decision of the Institute Executive Board and the grade of the specialization course is converted to "F". If the student has completed the maximum period, the student is dismissed with the decision of the Institute Executive Board. A student who is within the maximum period can enroll in the specialization course in the next semester and submit the thesis.

(9) A student whose thesis is rejected or who does not enter the defense after the correction is dismissed with the decision of the Institute Executive Board.

Doctoral Diploma

ARTICLE 55 SP – (1) A student who is successful in the thesis defense submits three bound copies of the doctoral thesis and two CDs covering the entire thesis, Thesis Writing Compliance Report, Thesis Data Entry and Publication Permission Form, Dissociation Form, Academic Plagiarism Report (excluding the front pages and references in the report, the citation rate should not exceed 20%) to the Institute within one month at the latest. The Institute Executive Board may extend the submission period for a maximum of one more month upon the student's request. A student who fulfills the requirements is entitled to receive a doctoral diploma and graduates with the decision of the Institute Executive Board. The graduation date is the date the signed copy of the thesis is delivered by the exam jury commission.

(2) The student is awarded a doctoral diploma bearing the signatures of the relevant institute director and the Rector. In the diploma, the name of the program in the Department of the Institute that the student graduated from, approved by the Council of Higher Education, is written. The form and scope of the diploma is determined by the Senate. Upon request, the student may be given a temporary graduation certificate bearing the signature of the relevant institute director until the diploma is prepared.

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SECTION EIGHT

Miscellaneous and Final Provisions

Other Provisions

ARTICLE 56 SP – (1) In cases not included in these principles, the provisions of the relevant regulations are applied by the decisions of the Institute Executive Board, the Institute Board and the Senate.

(2) The maximum periods determined within the scope of the study periods start from the Fall Semester 2016-2017.

(3) For students enrolled as of 2016-2017 Academic Year Fall Semester; except for non-thesis master's programs, students cannot be enrolled in more than one graduate program at the same time and cannot continue.

(4) Students enrolled in or graduated from non-thesis master's programs before 06.02.2013 can apply to doctoral programs.

(5) It is compulsory for master's and doctoral students enrolled as of 2016-17 Academic Year Fall semester to take a course on Scientific Research Techniques and Publication Ethics.

Repealed Senate Implementation Principles

ARTICLE 57 SP – (1) The Gebze Technical University Graduate Education and Training Regulation Senate Implementation Principles, which was accepted with the Senate principles dated 06.05.2015 and numbered 2015/05-18 and amended by different senate decisions, have been repealed.

Transitional Provisions

TEMPORARY ARTICLE (1) For students who started their education before the fall semester of 2016-2017, the periods before the specified semester will not be taken into account, and for students in this situation, the fall semester 2016-17 will be accepted as the first semester according to the Graduate Education and Training Regulation of 20.04.2016, and the maximum education periods and dismissal procedures will be taken into consideration. Students who have started their education before this semester, who are at the course stage and have failed in the scientific preparation courses, may be required to successfully complete the scientific preparation courses along with their courses within the maximum education periods determined by the decision of the Institute Executive Board.

TEMPORARY ARTICLE (2) Students who have started graduate education and training before the entry into force of this Regulation and who have not yet given the foreign language exams required to take the doctoral qualifying exams must meet the foreign language requirement within 1 (one) year from the date of entry into force of these senate principles.

TEMPORARY ARTICLE (3) The provision of Article 31 does not apply to doctoral students enrolled before the Fall Semester of 2015-2016 Academic Year. While submitting their doctoral theses, students in this situation are required to publish an original / full article produced from the doctoral thesis in journals within the scope of the field indexes specified in the senate decision dated 24.12.2014 and session numbered 2014/40 or an acceptance letter signed by the editor.

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TEMPORARY ARTICLE (4) Article 31 does not apply to Master's students who enrolled before the 2015-2016 Academic Year Fall Semester.

TEMPORARY ARTICLE (5) Article 40 SP (2) does not apply to non-thesis master's degree students who are at the graduation stage in the 2017-18 Academic Fall Semester.

TEMPORARY ARTICLE (6) The provisions of Article 46 SP (2) regarding 600/700 coded courses do not apply to doctoral students who enrolled before the 2015-2016 Academic Fall Semester.

TEMPORARY ARTICLE (7) Among the students who are entitled to continue their graduate education within the scope of Provisional Article 78 (Additional: 11/5/2018-7143/15 Art.); the application of those who are under disciplinary investigation and judicial process due to their membership, affiliation or association with terrorist organizations or structures, formations or groups that are decided by the National Security Council to carry out activities against the national security of the State or their connection with them is taken, the result of the disciplinary investigation or the judicial decision is awaited, and if it is appropriate to continue their graduate education, they can start their education with the decision of the Institute Executive Board.

TEMPORARY ARTICLE (8) Law No. 7143 Provisional Article 78 (Additional: 11/5/2018-7143/15 art.) Within the scope of the Amnesty Law, those who enroll in the higher education institution they left and document that their work or residence is in another province can apply for transfer to equivalent diploma programs. The acceptance of the application, the acceptance of the courses and the stage from which the courses will continue are evaluated with the opinion of the graduate program executive board and the head of the department and accepted by the institute executive board.

Enforcement

ARTICLE 58 SP – (1) These Implementation Principles enter into force on the date of publication in accordance with the Regulation on Graduate Education and Training published in the Official Gazette dated 20.04.2016 and numbered 29690 and the Regulation on Graduate Education and Training of Gebze Technical University adopted by the Gebze Technical University Senate on 03.08.2017.

Execution

ARTICLE 59 SP – (1) The Rector of Gebze Technical University shall execute these Senate implementation principles.

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06.01.2016	2016/01
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12.10.2016	2016/10
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